

SHOOTING SPORTS EDUCATION CENTER GRADUATE ASSISTANT

Position

The Shooting Sports Education Center (SSEC) Graduate Assistant will assist in the overall organization and administration of a highly visible, public indoor shooting and archery range. The SSEC offers open shooting, education, training, leagues, and tournaments as well as clubs for both firearms and archery. The SSEC is organized under the auspices of Campus Recreation and Intramurals and is unique in that it is open to the public.

Campus Recreation & Intramurals (CRI), a department within the Division of Student Affairs, provides growth opportunities and educational experiences that enrich the lifelong learning process of Georgia Southern students and the local communities. Benefits of participation in CRI programs include the application of leadership, decision-making, problem solving, conflict management, communication, and social skills. Other program areas include Fitness, Intramural Sports, Facility Management, Club Sports, Outdoor Recreation/Challenge Course, Aquatics, and the Golf Course.

Responsibilities

The Shooting Sports Graduate Assistant will be responsible for assisting with the planning, scheduling, administration, management, supervision and facilitation of programming and competition across the shooting sports disciplines. This assistantship will be adapted to utilize the strengths of the successful applicant as well as develop and expand upon these. Additional duties will include, but not limited to: staff supervision; assisting with the planning, preparing and facilitation of shooting sports classes; programming and competitive activities; data collection, assessments, and report analysis; marketing of SSEC programs, services and events; attend meetings and serve on assigned committees; and perform other duties as assigned. This position will require some weekend and evening commitments.

Required Qualifications

- Bachelor's degree
- Admission into a GSU graduate program
- Demonstrated knowledge of firearms or archery safety and proficiency in equipment handling
- Program planning, implementation, and evaluation experience
- Ability to enforce safety standards in a polite and professional manner
- Excellent verbal/written communication skills
- Motivation, enthusiasm, and attention to detail
- Professionalism and willingness to learn

Preferred Qualifications

- Strong career aspirations in the shooting sports
- A background in the shooting sports to include: NRA, US Concealed Carry Assoc., USA Archery or National Archery in the Schools Program instructor certifications;
- CPR/First Aid certifications
- Strong organizational skills
- Self-motivation/ability to think "outside the box".
- Proficiency in computer skills (i.e. Word, Excel, web-based applications, etc.)

Stipend

\$8,000 for a 10-month appointment with a **full** tuition waiver. Student is responsible for activity fees and books. Professional development funding and summer employment opportunities are available.

To Apply

Send a letter of application, resume, and three references via email to:

Ashley MacAllister, Assistant Director
Georgia Southern University
Shooting Sports Education Center
P.O. Box 8078
Statesboro, Georgia 30460

For more information, contact the Shooting Sports Education Center at 912-478-7732 or e-mail: amacallister@georgiasouthern.edu

Georgia Southern University is an EEO/AAP employer.